



SPBA OUTBOUND TOUR POLICY

SPBA offers its members and local athletes the opportunity to be apart of its outbound tours each year, which are predominantly for tours to the USA.

SPBA has the right to accept, reject and remove athletes from a tour at any time.

This document outlines the process and timelines for the organisation and preparation of a tour. These guidelines and policies are in place to ensure all families are well aware of the expectations before signing up to a SPBA outbound tour.

1. Eligibility

- Any SPBA player; domestic or VJBL are eligible for a SPBA outbound tour
- Local athletes are only eligible on a invitation basis from the SPBA Director of Coaching
- The SPBA DOC will finalize each touring team roster
- Family members may elect to come on the tour with approval from the SPBA Director of Coaching

2. Coaching Staff and Tour Manager

- The DOC will appoint the Coaching Staff, Team Manager and Tour Manager

3. Coaching Staff Subsidies

- The appointed Head Coach will receive a 50% tour discount to be subsidized by the participating athletes
- The Tour Manager will be 100% subsidized by the SPBA

4. Tour Company

- The SPBA will elect the tour company
- Whilst the tour itinerary will be discussed with the participating families the DOC and Tour Manager will have the final say on the itinerary
- The SPBA will have the final say on sight seeing activities. ***The purpose of the tour is to expose the athletes to the USA basketball systems and all families need to understand this is not a sight seeing holiday.***



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5. Tour deposits and payments

- SPBA will manage all aspects the tour directly with the tour company. All deposits and payments will be made to the SPBA who will then send onto the tour company. All families will be provided terms and conditions of deposits and payments by the SPBA.

6. Fundraising

- Each touring team will have the opportunity to fundraise in the months leading up to their tour
- The purpose of fundraising is to raise money to go towards items such as:
 - Fuel money
 - Sight seeing activities
 - Spending money
- The purpose of fundraising is not to cover the cost of the tour. Each family needs to carefully think about if they can afford to go on the tour without having to fundraise
- Each Tour Team Manager will work with the SPBA DOC and Basketball Operations Manager on plans for fundraising and all fundraising ideas will have to be approved by the SPBA
- All funds raised will be kept in a SPBA fundraising bank account and then distributed to the athletes 2 weeks before the tour leaves
- Funds will only be divided and distributed to the families that contributed to the fundraising events which will be monitored and recorded by the Tour Team Manager

7. On tour

- The purpose of the tour is to expose SPBA athletes to the USA Basketball Systems. Shopping and rest are not priorities whilst on tour
- The itinerary will be adhered to strictly during the tour, all any non-playing tourers are required to stick to the itinerary with the rest of the touring group
- Pricing for the tour will include homestays for family members. Should family members choose to not participate in homestays, it will come at an additional cost to the individuals
- The Tour Manager has the final say with all tour related matters whilst on tour

***The tour company will provide further details and information regarding policies, timelines and the tour itself throughout the preparation for the tour.**

****The SPBA have the right to include additional policies for outbound tours at any time.**